



NAME SURNAME

Nationality: _____ Date of birth: _____ Gender: _____

Phone number: _____

Email address: _____

Home: _____

PREFERRED INTERNSHIP POSITION

Describe what position/s you would be interested to work in

ABOUT ME

Write maximum 2-4 sentences about yourself and choice of your education course

EDUCATION AND TRAINING

Name of the course/ specialisation - dates
Name of the School
Country & city

WORK EXPERIENCE

Bullet point past experiences related with the field of your education and with the internship you applied for. Please include: Company's name, country and position held

WORK RELATED SKILLS

Describe all work related skills, knowledge acquired during your education

DIGITAL SKILLS

Bullet point all digital skills

LANGUAGE SKILLS

Mother tongue

Other languages (English is mandatory)

Please include level of knowledge: Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

Example:

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	B2	B2	B2	B2	B2
SPANISH	B1	B1	B1	B1	B1

VOLUNTEERING

Bullet point if any

HOBBIES AND INTERESTS